

SAMPLE Business Meeting Announcements to ASP Recovery Meeting

Hi ASPers,

If you would like to attend the July Business Meeting, please respond to this email. The deadline for responding is Thursday, June 30th at 7 PM, Pacific Daylight Time.

The topics on the agenda are:

Steering Committee vacancy - Secretary
Participation requirements for topic chairs
Virtual Area info

Love and SERENITY,

Steve

Hi ASPers,

If you would like to attend the May Business Meeting, please respond to this email. The deadline for responding is Saturday, April 30th at 7 PM, Pacific Daylight Time.

The topic on the agenda is:

ASP Prudent Reserve and distribution of excess funds Love and SERENITY,

Love and SERENITY,

Steve

Hi ASPers,

If you would like to attend the November Business Meeting, please respond to this email. The deadline for responding is Monday, September 31st at 5 PM, Pacific Daylight Time.

The topics on the agenda are. . . since we do not have any active requests for agenda topics to discuss, we will discuss ASP service positions, openings on the Steering Committee and related issues.

NOTE. If you have something that you would like to discuss in our Business Meeting, please send me - or anyone on the Steering Committee - a note requesting an addition to a future Business Meeting. Please note that anyone requesting a topic for discussion in the Business Meeting must attend the Business Meeting or the topic will be dropped without discussion.

Love and SERENITY,

Steve
